



**STATE BANK OF INDIA
PREMISES & ESTATE DEPARTMENT,
1ST FLOOR, B WING, LOCAL HEAD OFFICE,
MOTI MAHAL MARG, HAZRATGANJ,
LUCKNOW-226001**

HIRING OF MOBILE COIN VANS
ALONG WITH DRIVER, EX-SERVICEMAN
ARMED GUARD FOR BRANCHES UNDER THE JURISDICTION OF
ADMINISTRATIVE OFFICE: LUCKNOW, BAREILLY, VARANASI, GORAKHPUR
AND PRAYAGRAJ

THROUGH GeM PORTAL

Tenders to be submitted to:-

The Assistant General Manager (P & E)
State Bank of India
Premises & Estate Department
Ist Floor, B wing, Local Head Office,
Moti Mahal Marg, Hazratganj,
Lucknow-226001
0522-2295361

NOTICE INVITING TENDER

State Bank of India, Local Head Office Lucknow invites application on the prescribed format from reputed individual /firms/companies for hiring of Five (05) **New Mobile Coin Vans with driver & Ex-serviceman as Armed Guard** for the Branches/offices under the Administrative Control of the State Bank of India Administrative Offices at **Lucknow, Bareilly, Varanasi, Gorakhpur and Prayagraj**. The van will have to operate throughout different RBOs and different districts with in the Module, as per the requirement. Details of the tender are given below:

1.	Scope of Work of vendor	<p>a) PROVIDING 05 (Five) nos. of new Mobile Coin Van Air condition (Make: TATA YODHA/ BOLERO CAMPER GOLD ZX OR EQUIVALENT) with fully modified as per bank's requirements as per Annexure-I on monthly rental basis for carrying Coins of various denomination from SBI Chest Branches to various places (Rural or Semi urban) under the control of SBI Administrative Offices at Lucknow, Bareilly, Varanasi, Gorakhpur and Prayagraj</p> <p>b) Driver & Ex-serviceman as Armed Guard with each coin van, wages to be paid by the Vendor as per applicable rules/ labour law.</p> <p>c) The vehicle will be used for 2000 km in a month; In case the vehicle is used for less than 2000 km in a month, the lesser consumption will be rolled over to next months. Such surplus km on account of lesser use in a month will be permitted to be consumed anytime in next 12 months.</p> <p>d) Charges for out of station, overnight duty, toll tax shall be paid by vendor. (rate must be quoted accordingly)</p> <p>e) Any hike in minimum wages during contract period will be borne by the vendor and rate to be quoted accordingly.</p>
	Scope of Bank	<p>a) The vehicle will be used by the Bank upto 2000 kms a month. Bank will have every right to use the vehicle beyond 2000 km at additional cost of @ 14 per Km.</p> <p>b) For extra working hours or on 2nd & 4th Saturday/Sunday/holiday extra charges @ Rs.69 per hour will be paid to vendor.</p>
2	a) Tender invitation	09.09.2024 To 23.09.2024 till 03.00 pm
	b) Pre-bid meeting	18.09.2024 at 12:30 pm, In the office of Asst General Manager (P&E), SBI, 1 st Floor, B wing, Local Head Office, Motimahal Marg, Lucknow-226001 07408408060 <u>all the queries must be sent on e-mail ID agmpne.lholuc@sbi.co.in in writing up to 17.09.2024 till 05:00 P.M.</u>

	c) Tender technical bid opening	Time as per GeM 23.09.2024 at 03.30 pm
	d) Technical bid clarification time on GeM	2 days
	e) Price bid opening	After 2 days from technical bid and clarification
3	a) Earnest Money Deposit (EMD)	<p>Rs 50,000-00 (Rupees fifty thousand only) to be submitted in the form DEMAND DRAFT in FAVOUR of “AGM (Premises & Estate), LHO, Lucknow and payable at Lucknow.</p> <p>Exempted for Micro and Small enterprises with uploading valid MSME/UDYAM registration certificate for tendered item.</p> <p>No interest will paid on the EMD deposited.</p>
	b) Experience	Minimum three years as on 31.08.2024
	c) Turnover	20.0 lacs (average annual turnover of last three years 2023-24/2022-23, 2021-22, 2020-21)
4	a) Initial Security Deposit (ISD)	2% of contract value (without GST value) to be submitted in the form DEMAND DRAFT in FAVOUR of “ AGM(Premises & Estate), LHO, Lucknow and payable at Lucknow with-in 7 days from date of receipt of work order.
	b) Security Deposit (SD)	5% of contract value (Including EMD and ISD). No interest will be paid thereon.
5	Contract period	The Agreement will be initially for a period 01 year with a clause that in case the Bank is not satisfied with the services extended, it will have the right to terminate the contract by giving one month notice. In such a case, the tendered security Deposit Money will be forfeited, After the lapse of initial one years of agreement; it can be renewed further with mutual agreement for further period of one year on the same terms and conditions or as agreed upon. Minimum wages applicable at that time, shall be considered in contract amount by respective AO.
6	Time of completion of work	30 days from the date of execution of work order
7	Liquidate Damage(LD)	0.5% per week subject to maximum of 5% of contract value.
8	Place of opening of tender	Asst General Manager (P&E), SBI, 1 st Floor, B wing, Local Head Office, Motimahal Marg, Lucknow-226001, agmpne.lholuc@sbi.co.in

9	Contact person (SBI)	<p>1. Pramod Kumar Manager (Electrical), SBI, 1st Floor, Local Head Office, Motimahal Marg, Lucknow-226001 8384826503 pramod.kumar7@sbi.co.in</p> <p>2. Dhananjai Kumar Manager (Fire), SBI, 1st Floor, Local Head Office, Motimahal Marg, Lucknow-226001 7570984242 dhananjai.kumar@sbi.co.in</p>
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In case the date of opening/closing of Bids is declared a holiday in Lucknow, the bids will be Opened/closed on the next working day at the same time.

State Bank of India has the right to accept / reject any or all bids and cancel the tender process without assigning any reasons thereof.

The Bank also reserves its right to reject any bid which, in the opinion of the Bank, is too low or unrealistic for effectively carrying out the obligations required under the terms and conditions of the Bid.

AGM (Premises & Estate)

ELIGIBILITY CRITERIA

- 1.The Agency/firm/Company/LLP should have well established Office(s) in the geographical area of Uttar Pradesh. **(additional DOC 1)**
- 2.The Agency firm/Company/LLP should be in the business of supplying cash vans to the Banks for at least a period of 3 years. (copies of work order with work completion/ contract document to be uploaded)
- 3.Details of minimum five (05) existing cash van vehicle having GPS tracking, CCTV and Security features to be submitted as per **annexure-IV**.
4. ESI and EPF registration (copy of last six months ESI/ EPF challan paid to be submitted). (additional DOC 2)
5. The Agency firm/Company/LLP should possess a valid PAN/ TAN number.
- 6.The Agency firm/Company/LLP should possess a valid GST number. (additional DOC 3)
- 8.Uploading of duly stamped and signed tender documents (additional DOC 4)
9. EMD : **Rs 50,000-00 (Rupees fifty thousand only)** to be submitted in the form DEMAND DRAFT in FAVOUR “ **AGM(Premises & Estate), LHO, Lucknow**

SELECTION OF L1 BIDDER:

- i **L1 bidder** shall be decided through online bid process through Gem Portal. Shortlisted bidder shall be intimated in due course of time.
- ii Price quoted as per the Price Bid through the e-bidding process will be for the entire contract period including GST.
- iii. The L1 amount shall include the complete cost of vehicle hiring charges which will include the cost/wages of the driver and armed guard, cost of insurance, cost of fuel, oil, coolant, battery, tubeless Tyre and spare – parts etc. i.e. all-inclusive and shall be submitted online (GeM) in the format attached herewith as Annexure-III
- iv Bank will not enter in any correspondence or communication with the unsuccessful bidders.
- v Evaluation will be based on the submitted documents, and bidders must ensure clarity and capability in meeting the specified criteria.
- vi. It shall be the responsibility of the bidders to submit relevant proof of document along with the technical bid. Evaluation shall be done based on the documents submitted along with the technical bid. It shall be the responsibility of the bidder to submit required Documentary proofs which are necessarily unambiguous and shall be capable to establish beyond any doubts that bidder is satisfying the particular criteria/clause for which the document is submitted.

MOBILE COIN VAN SPECIFICATIONS (ANNEXURE-I)

1.1. SPECIFICATIONS FOR SPECIALLY DESIGNED & FABRICATED COIN VAN: -

2.1.1 If the cash van has to make a night halt, it necessarily has to be in a police station.

2.1.2 Character and antecedent verification of all crew members i.e. the driver and the armed guard associated with coin van movement should be done meticulously by the vendor. Strict background check of the employees should be done by the vendor including police verification of at least the last two addresses.

2.1.3 The van should have adequate storage capacity to hold a significant amount of coins, typically in denominations of ₹1, ₹2, ₹5, ₹10, and ₹20.

2.1.4 Regular maintenance checks should be conducted to ensure the van is in good working condition and meets all safety standards.

3.0 Others Conditions-

3.1.1 The vehicle with driver will be made available to the concerned SBI Chest Branch or Administrative Office from **10.00 a.m. to 6.00 p.m.**

3.1.2 The Bank will also be within its right to use the vehicle beyond contracted working hours or on weekly off days/ holidays etc., for which, the extra payment @ Rs.69/ Hr shall be made for extra utilization by the Bank.

3.1.3 The owner of the vehicle(s) will arrange for the monthly / periodical servicing / maintenance, at his own cost, only on weekly off days / holidays.

3.1.4 The vehicle will be used for 2000 km. in a month; however, the Bank will have every right to use the vehicle beyond 2000 km. in a month for which an amount of Rs. 14/- Km will paid for every extra km.

3.1.5 In case the vehicle is used for less than 2000 km. in a month, the lesser consumption will be rolled over to next months. Such surplus km on account on lesser use in a month will be permitted to be consumed anytime in next 12 months. Thereafter, this leverage will lapse automatically.

3.1.6 The monthly vehicle hiring charges to include the cost/wages of the driver and armed guard, cost of insurance, cost of fuel, oil, coolant, battery,tubeless Tyre and spare – parts etc. i.e. all inclusive.

3.1.7 All taxes levies, penalties, challan etc. as levied by the law enforcing agencies or Govt. Agencies etc. will be at vendor`s/owners cost.

3.1.8 The vendor/owner will have to make a standby arrangement for the vehicle and the driver, which can be verified at any time, by the Bank's functionaries.

3.1.9 The vendor/owner will have to provide to the Bank drivers and the armed guards KYC documents with Police report and PAN / TAN No. beside the duly verified copies under noted documents.:-

- a. Police Verification Report(s) of the driver (s).
- b. Registration of the vehicle (s).
- c. Proof of residence of the driver(s).
- d. Pollution Control Certificate(s) of vehicle.

- e. Insurance of the vehicle(s) / driver(s).
 - f. Driving license of the driver(s).
 - g. Fitness certificate of the vehicle (Every Year).
- 3.1.10 The driver(s) and the armed guard(s) will have to wear proper uniform, which will be provided by the vendor/owner.
- 3.1.11 The vendor/owner will be required to submit monthly bill by 3rd of succeeding month.
- 3.1.12 The monthly hiring charges will be paid by the Bank's after deduction of TDS / other Govt. Levies / taxes at the prescribed rates on production of related invoice within 7 days.
- 3.1.13 The vehicle(s) to be hired will have under-mentioned provisions / modifications at vendor/owner`s cost.
- > Separate chamber for keeping cash/coin boxes with two hooks for chaining the boxes.
 - > Provision of light in the cash chamber.
 - > Affixing of rolling shutter with locking provision to shut and lock the cash Chamber.
 - > After the rolling shutter the van should have door (preferably double door) to shut and lock the cashchamber area (ensuring double security).
 - > Cash cage compartment should have door and grill gate.
 - > The entrance of the cage should be from the side of van and rear should be Completely closed.
 - > One internal lock and 02 pad locks at the door of cash cabin.
 - > Emergency alarm system with duly concealed two switches – one with the driver and the other with the guard near the back seat.
 - > Provision of A.C. The van should be Air Conditioned(in built)
- 3.1.14 Entries in Log Book(s) will have to be got authenticated on day-to-day basis, from the Branch Manager of the concerned Branch/Office.
- 3.1.15 Bank may not be able to provide any overnight parking facility, vendor/owner to arrange for the same at his own cost.
- 3.1.16 No increase in hiring charges will be considered during the tenure of the contract. Therefore, due calculations should be taken into account by the vendor for inflation of fuel charges, or all other expenses before quoting the rate.
- 3.1.17 Vendor shall deposit **security Money i.e. 5 % of annual contract value in the form of Demand Draft** on a scheduled Bank only in favour of State Bank of India payable at Lucknow.
- 3.1.18 The Agreement will be executed initially for a period with 01 year, with a clause that in case the Bank not satisfied with the services extended, it will have the right to terminate the contract by giving one month notice.
- 3.1.19 The vehicle are to be provided within 15 days of receiving the work order from the Bank, otherwise, the tender/order will be cancelled and security Deposit will stand forfeited.
- 3.1.20 GPS System has been installed by the vender and no extra payment for the GPS System shall be paid by the Bank.

- 3.1.21 GST, if any, will be reimbursed by the Bank on actual basis on production of related invoice by the Vendor.
- 3.1.22 The successful bidder shall be bound to sign an agreement containing the terms and conditions of contract (format attached herewith is indicative only) within 7 days from the receipt of intimation of acceptance of his bid by the Bank. However, the written acceptance of the bid by the Bank will constitute a binding agreement between the Bank and successful bidder irrespective of whether such formal agreement is subsequently entered into or not.
- 3.1.23 The vendor shall not directly entrust and engage or indirectly transfer, assign or underlet the contract or any part or share thereof or interest therein to any other person without the written consent of the Bank.

INSTALLATION OF CCTV SYSTEM IN CASH VANS

- i) Cash Vans must be provided with the CCTV system with GPS and 90 days recording facility and 04 cameras.
- ii) Installation: CCTV system with GPS should be installed in the cash van in such a way that it provide maximum coverage and also ensure safety of the system. Following is a suggested layout:-

(a) Cameras: Depending upon the size of the cash van, 4 CCTV cameras may be

Installed so as to cover the following locations: -

- i. Inside cabin (where cash is stored) - 01
- ii. Rear of the vehicle - 01
- iii. Front of the vehicle – 01
- iv. Inside driver cabin(for visibility of persons who are sitting) -01

(b) Digital Video Recording (DVR) & Monitor:- DVR should be so located inside the driver cabin that it is hidden from the public view but at the same time there is convenience of handling / viewing the screen by the cashier / guard.

(c) Wiring: - All wire must be put in conduit pipes (preferably aluminum) fitted with the body of the vehicle.

(d) Power Supply: - CCTV system functions on 12v DC. The power supply to the system should be provided from the vehicle itself.

2. Specification of CCTV System: - The CCTV System is very fast evolving equipment with a very high degree of the obsolescence; hence, fixing the specifications would be detrimental to the Bank interests.

(a) Color IR Dome / Bullet Cameras: - Within built self-illuminating LEDs with minimum of

20 mtrs range for outer cameras and 05 meters for inside camera.

- i. Minimum – 3 MP.
- ii. Varifocal Lenses – 2.1 to 3.6 mm.
- iii. Minimum Light – 0.1 Lux.
- iv. 1/3 "Super HAD CCD (Sony).
- v. Auto Iris.

(b) DVR (Dahua/HIK vision): - Should have provision to fit in the Vehicle and following features:-

- i. All Channels D1 (CIF-2) playback and recording.
- ii. Compression H. 264 /MPEG4 (10 AVC).
- iii. Hard disk Minimum 4 TB – SATA 2 complaint.
- iv. Recording Mode–Real time, Manual, Scheduled, and Motion Detection with Alarm for all modes.
- v. Minimum acceptable recording storage: 90 days.

- vi. FIFO (First in First Out) auto over write facility.
- vii. USB support – minimum 2 ports.
- viii. Hybrid Solution integrating Analogue with Digital Signal.
- ix. AVI content Playback, copy and print facility.
- x. Pre & Post Recording Facility.
- xi. Video Loss Message on Screen.
- xii. Date & Time Stamping.
- xiii. Language support: - English is MUST.
- xiv. Certification – FCC and UL/ CE.
- xv. Communication Ports – RS 485; RJ – 45.
- xvi. Vibration Proof and suitable for vehicle mounting.

(c) Cables:-

i) Video Cables: RG-6.

ii) Power Cable: ISI marked.

(d) Hooter for security purpose.

(e) One first aid box with adequate first aid kit shall be fitted near driver's seat.

(f) One ABC type (stored pressure) 2 kg fire extinguisher shall be provided near drover seat.

3. The specifications mentioned above are minimum expected as per approved by the Bank. It is advisable to review these specifications, periodically.

(ANNEXURE-II)

GENERAL TERMS AND CONDITIONS

1. Scope of work:

a) Providing **Mobile Coin Van** for five module (**Bareilly, Lucknow, Prayagraj, Varanasi, Gorakhpur**) along with **one Driver** and **one Armed Security Guard**. The van will have to operate throughout different RBOs and different districts with in the Module, as per the requirement.

b) Mobile Coin Van should be a specially designed Light Commercial Vehicle (LCV) fabricated by **20-guage Cold Rolled Close Annealed (CRCA) sheet**, having separate passenger and cash compartments, with a CCTV covering both compartments. All windows and wind-screen should have wire mesh protection

c) The passenger compartment should accommodate one custodian and one armed security guard (gunman) besides the driver. The gunman must carry his weapon in a functional condition along with valid gun license.

d) It should be equipped with GPS tracking, security alarm, wireless communication system (other than mobile phones), fire extinguishers and tubeless tyres.

e) Regular maintenance checks should be conducted to ensure the van is in good working condition and meets all safety standards.

f) The vehicle will be used for 2000 km in a month; In case the vehicle is used for less than 2000 km. in a month, the lesser consumption will be rolled over to next months. Such surplus km on account on lesser use in a month will be permitted to be consumed anytime in next 12 months. Thereafter, this leverage will lapse automatically however, the Bank will have every right to use the vehicle beyond 2000 km at additional cost of @ 14 per Kms.

2. CONSIDERATION:

The Bank shall pay the monthly bill as raised by the vendor for hiring of the vehicle which shall comprise of the minimum wages of driver and armed guard Which shall be uniform unless and until it is modified or amended as per the applicable labour laws. and service charge. Total amount will be inclusive of all expenses such as petrol, insurance, maintenance of the vehicle, etc.

3. Validity of Tender

The RFP shall remain valid and open for acceptance for a period of **days** from the date of opening of price bid. If the bidder withdraws his/her offer during the validity period or makes modifications in his/her original offer or makes any conditional bid the same are not acceptable to the Bank without prejudice to any other right or remedy, the Bank shall be at liberty to forfeit the EMD.

4. Force Majeure

4.1. Neither vendor nor the Bank shall be considered in default in performance of their obligations if such performance is prevented or delayed by event such as to war, hostilities revolution, riots, civil commotion, strikes, lockout, conflagrations, epidemics, accidents, fire, storms, floods, droughts, earthquakes or ordinances or any act of God or for any other cause beyond the reasonable control of the party affected or prevented or delayed. However a notice is required to be given within 30 days from the happening of the even with complete details, to the other party to the contract, if it is not possible to serve a notice, within the shortest possible period without delay.

4.2. As soon as the cause of force majeure has been removed the party whose ability to perform its obligations has been affected, shall notify the other such cessation and the actual delay incurred in such affected activity adducing necessary evidence in support thereof.

- 4.3. From the date of occurrence of a case of force majeure obligations of the party affected shall be suspended during the continuance of any inability so caused. With the cause itself and inability resulting there from having been removed, the agreed time of completion of the respective obligations under this agreement shall stand extended by a period equal to the period of delay occasioned by such events.
- 4.4. Should one or both parties be prevented from fulfilling the contractual obligations by a state of force majeure lasting to a period of one month or more the two parties shall mutually decide regarding the future execution of this Agreement.

5. TERMINATION:

5.1. The Bank reserves its right to cancel the entire contract in whole or part at any time without assigning appropriate reasons in the event of one or more of the following conditions:

- i. Delay in completion of the work beyond the specified period for reasons solely ascribed to the bidder.
- ii. Serious discrepancies noted in the conduct of the work by the vendor or any of its employees.
- iii. Breaches in the terms and conditions of the contract.
- iv. If the bidder fails to perform any other obligation(s) under this Bid/and subsequent agreement.
- v. If at any stage, even after the award of the contract, it comes to the notice of the Bank, that the Bidder had used fraudulent methods or falsified documents to obtain the contract, the Bank would be at liberty to terminate the contract without any notice and a penalty as deemed appropriate would be imposed on the vendor/bidder.

5.2 Notwithstanding anything herein contained, the Bank may, by giving 30 (thirty) days' notice in writing to the service provider, terminate the Contract under any one or more of the following conditions:

- a) The Bank may terminate the contract if it is found that the Bidder is black listed on previous occasions by any of the Banks / Institutions / Local Bodies / Municipalities / Public Sector Undertakings.
- b) In the event of any default by the Bidder, if in the reasonable opinion of the Bank, performance of any of the services is not acceptable as being in contravention of any law as may be applicable from time to time or industry practice, under the circumstances which would amount to objectionable service or for any reason Bank decides to discontinue and/or dispense with service for any administrative reasons or otherwise.
- c) If the Bidder fails to fulfill the services outlined in this Bid Notice or breaches any of the terms stated herein, or if the service provider is declared insolvent by any court of law, or if the service provided is deemed illegal, fraudulent, or in violation of any law by a court of competent jurisdiction, then such actions shall constitute a breach of contract.
- d) If a petition for insolvency is filled against the vendor and such petition is not dismissed within ninety (90) days after filing and / or if the service provider makes an arrangement for the benefit of its creditors or, if the Court Receiver is appointed as receiver of all / any of the service provider's properties.
- e) If in the opinion of the Bank, the interests of the Bank are jeopardized in any manner whatsoever. Nothing contained in this Bid shall affect the right of the Bank to terminate the contract with immediate effect in the event of the happening of all or any of the cause stated in this clause.
- f) Notwithstanding the above, if the vendor discontinues its business at any point of time due to any reason whatsoever, the Bidder shall give notice in writing, 30 days prior to the closure of

discontinuing the business to the Bank and shall give all assistance to the Bank till the services hereto handled by the service provider is suitably transferred to other Agencies and/ or taken over by the Bank. The closure shall not discharge the vendor from providing such information and maintaining the records as stated hereinbefore.

g) It shall be open for SBI to terminate the agreement on the death, retirement, insanity or insolvency of any person/s, being director/s or partner/s, in the said company / firm or on the addition or introduction of a new partner without the previous approval in writing of SBI. But in the absence of and until its termination by SBI as aforesaid, this agreement shall continue to be of full force and effect notwithstanding any changes in the constitution of the firm by death, retirement, insanity or insolvency of any of its partner or the addition or introduction of any partner.

h) **Effect of Termination:** The Bank reserves the right to make prorated payments for services provided by the bidder and accepted by the Bank, at the Bank's sole discretion, in the event of termination, provided that the bidder has fulfilled its obligations until such date. However, no payment for "costs incurred, or irrevocably committed to, up to the effective date of such termination" will be considered admissible. There will be no termination compensation payable to the bidder. Termination does not release the Bank from the obligation to make payments for undisputed amounts to the bidder for services rendered until the effective date of termination. Termination does not prejudice any other rights or remedies that either party may have under this agreement or at law, nor does it affect any accrued rights or liabilities of either party, nor does it affect the coming into force or continuation of any provision expressly intended to come into force or continue in force on or after termination.

Other Conditions:

1. The vehicle will be used by the Bank upto 2000 Kms a month. Bank will have every right to use the vehicle beyond 2000 km at additional cost of @ 14 per Kms. On all working extra hours @ Rs.69 per hour will be paid. Counting of kms will start when the vehicle reports to Bank and end when the Bank releases the vehicle for the day.

2. The monthly vehicle hiring charges rate as quoted by the vendor must include the cost/wages of the driver, cost/wages of the ex-service man armed guard, charges for out of station, overnight duty, toll tax ,cost of insurance, cost of fuel, oil, coolant, battery,tubeless Tyre and spare – parts etc. i.e. all-inclusive taxes and toll taxes except GST.

3. Vendor will pay the salary/wages to ex-serviceman armed guard and driver (skilled category) as per the Minimum wages issued by the Chief Labour Commissioner(CLC) and shall submit monthly proof of payment of the same to the Bank.

4. Any charges for fuel, oil lubrications and maintenance shall be borne by the vendor within the monthly charges being paid by the Bank.

5. Any registration, insurance, vehicle pollution certificates, taxes, toll tax and road tax etc. will be arranged by the vendor at its own cost. The driver will carry all original documents in the vehicle. A photocopy of these documents will be handed over to the authorized official of the Bank. All such documents will be renewed well in time by the vendor at its own cost.

6. In case of any breakdown of vehicle on account of any reason whatsoever, another one will be arranged by the vendor without any delay/any extra cost/overtime payment.

7. An experienced driver will be provided with vehicle by the vendor within the monthly charges being paid. The driver as well as the armed guard will be the employee of the vendor and the Bank will have no liability towards their salary, PF or any other statutory liability if any, in any respect. The vendor will

deposit or pay all types of statutory dues and in case, any liability or penalty is imposed upon the Bank by any Court/Tribunal/any other statutory authority the same shall be borne by the vendor

8. The proper police verification of the driver and the armed guard will be carried out by the vendor to the Bank's satisfaction and a copy of their verification along with his identity (with photo) be handed over to the Bank official/ Police station(s), if required.

9. The vendor shall be responsible for proper behavior and conduct of the driver and the armed guard. Character and antecedent verification of all crew members associated with coin van movement should be done meticulously. Strict background check of the employees should include police verification of at least the last two addresses

10. Any change in the driver/armed guard will be communicated to the Bank's authorized official well in time and vendor's representative will come personally to intimate the change along with the driver. The vendor's representative should be known to the Bank and shall carry identity card of the vendor duly authenticated by the vendor/owner. A standby driver be identified for this purpose and his Police verification must be available on record.

11. The driver will have valid driving licence and the Identity Card and shall carry on his person while on duty. The driver must also know how to tackle and rectify minor fault(s) of routine nature. The driver should always be in good health.

12. The vendor shall get the Police Verification of driver & other staff, if applicable and forward the copies to this Office before commencement of contract.

13. The vehicle will normally be engaged for banking hours (08 hours per working day). Extra hours, as and when required by the Bank, will be paid @ Rs.14/- Km

14. The vehicle shall report on time to the Bank's authorized official at designated place and shall leave when released by him.

15. A proper log book will be maintained by the vendor with columns like Sr. No., Date, Time reported, Time released, Kms reading, reporting time, released time, total kms run, place where the vehicle went to, signature of the driver and the Bank's official. Copy of logbook shall be attached with the bill for scrutiny.

16. The Bank has the authority to call the vehicle on Sunday/holiday and at odd hours, if required and will be paid

17. The cash van shall be insured comprehensively by the vendor. However, the Bank will arrange insurance of cash in transit. Insurance of driver and armed guard will be in the scope of vendor.

18. Any problem arising on account of Police, transport authorities etc. shall be dealt by the vendor at its own cost.

19. The employee of the vendor for this service, will at no point of time claim to be employee of the Bank and shall not raise any claim whatsoever on the Bank.

20. It shall be the total responsibility of the vendor to manage said services i.e coin van, driver, standby coin-van for emergencies etc. in professional and smooth manner.

21. The vendor shall cover its personnel i.e. driver and armed guard etc. deployed on cash remittance duty, for personal accident, fidelity and death whilst performing the duty. There will be no responsibility of the Bank for any type of civil, criminal or of any claim in case of any accident or any other crime towards

the vendor, driver or third party. The vendor will be liable for any damage, claim, penalty or punishment in this regard.

22. Adequate supervision will be provided by the vendor to ensure correct performance of the said services in accordance with the prevailing assignment instructions agreed upon between the parties. If the Company fails to provide satisfactory service or discontinue the service before the expiry of above agreement the security deposit held with the Bank will be forfeited

23. The vendor shall take proper and reasonable and adequate precautions to preserve from loss, deduction, waste or misuse areas of responsibility given to them by the Bank and shall not lend to any person or Company any of the effects or assets of the same under its control.

24. The vendor will ensure that its staff shall not at any time, without the consent of the Bank in writing, divulge or make known any trust, accounts, matters or transactions undertaken or handled.

25. No hike on account of fuel, oil, lubrications shall be given by the Bank within the period of contract.

26. The agreement shall be signed on a stamp paper as applicable and all expenses on this account shall be borne by the vendor.

27. In case the van/driver fails to turn up on any working day, a penalty @ Rs 5000 per day basis subject to maximum one month rental, whichever is higher will be charged.

28. The vendor shall do and perform all such cash van services acts. Matters and things connected with the administration superintendence and smooth conduct of the above arrangements, as per the directions enumerated here in and in accordance with such directions, which the Bank may from time to time issue and which have been mutually agreed upon between the two parties.

29. No person, other than the one/s authorized by the Bank shall be allowed to travel by the said vehicle/s regardless of whether or not the vehicle is carrying cash at the relevant point of time.

30. That the vendor shall allow the Bank to let Bank's Cashier and other staff members, as required by the Bank, to accompany the cash remittance.

31. Supply of m-DVR installed in Cash Van to be directly through vehicle battery so round the clock CCTV recording can be ensured.

32. That in case the Bank is of the opinion that the vehicle or services provided by the vendor are not satisfactory or up to the mark, or the Company commits any breach or violation of any term or condition of this agreement, then the Bank shall be entitled to withhold and deduct the amount or part thereof of the payments due and payable to the Company, besides terminating this agreement by giving the prior notice of 30 days to the effect.

33. In case of any dispute the courts at Lucknow shall alone have jurisdiction in this regard.

34. On GeM portal rates are inclusive of GST. Therefore L1 bidder has to submit the bifurcation of total amount quoted in four parts, vehicle hiring charges up to 2000 Km with all taxes and fuel including profit of vendor, cost of driver considered as per central minimum wages, cost ex-service man armed guard considered, GST considered) in the format attached herewith as Annexure-III

(on behalf of State Bank of India)

ANNEXURE – III.**PRICE BID**

S.No	Particulars	Bidder's Response Rs.
1.	Monthly Charges for 2000 Kms, including wages of the driver and armed guard for 25 days. Minimum wages to be paid (fixed as per applicable rules)	

ANNEXURE-IV**Work experience details of 5 cash van vehicle**

S.NO	Name of branches with Bank	Contact details of branch manager	Contract period (from-to)	Name of arm guard with contact number	Name of Driver with contact details

NOTE:

Copies of work order/contract is must to be uploaded for above five works. Mismatching of above work mentioned and uploaded experience document will result in disqualification of bid.

ARTICLES OF AGREEMENT

(The terms and conditions of the agreement are indicative only and not exhaustive)

This agreement is made on this _____ day of _____ month _____ Year at _____ (Distt).

BETWEEN

THE STATE BANK OF INDIA, a body corporation constituted under the State Bank of India ACT, 1955 having its Corporate Office at Mumbai one of its Administrative Office, _____, UP under which there is one of its Administrative Office, _____(hereunder referred to as "the bank" which expressions shall include its legal representatives, assignees) of ONE PART.

AND

M/s. _____ having its Office at _____, under which there is one of its Branch Office at _____, represented by duly authorized signatory _____ designation _____

Whereas

a) The Banks is engaged in the business of banking and it's desirous of strengthening its cash remittance services between its various Branch Offices as well as its clients;

IT IS NOW AGREED BETWEEN THE PARTIES HERETO AS FOLLOWS

1. Period of the Agreement

This agreement shall come into effect from _____ (Date) and continue to be in force for a period of 36 (Thirty six) months up to and inclusive of _____ (date) or its sooner determination in terms hereof. The instant agreement is being executed between the parties.

2. Specifications for specially designed & fabricated cash van: -

1. It should be an LCV (Light Commercial Vehicle), with an Engine capacity of not less than 2200 CC, preferably Turbo charged.
2. Vehicle should be purchased new.
3. Ground Clearance – Not less than 190 mm.
4. Vehicle should accommodate minimum 1+4 passengers (factory built).
5. Vehicle should have four (04) doors for driver / passengers and one separate door for cash cabin.

6. All doors to have independent locking system from inside and outside.
7. Should have tubeless tyres including stepney.
8. Complete tool kit containing jack and handle and tools to open wheels and minor repairs.
9. Factory fitted air conditioner.
10. Body should be of a sheet metal of minimum 19 Gauge, however the floor should be of minimum 16 Gauge checkered plate.
11. There should be at least 4 iron eyelets on cash cage floor, of sufficient diameter (say 2- 2.5") bolted to the chassis from below. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.
12. There should be 2 rows of seats in the driver's cabin, front row for driver and one Bank Guard (co-driver) and the rear row for one armed guard and 2 other staff.
13. Cash cage compartment should have door and grille gate.
14. The entrance of the cage should be from the left side of the van and rear should be completely closed.
15. Locking arrangement: One internal lock and 02 pads lock at the door of cash cabin.
16. All windows and wind screen should have wire mesh protection (of not more than 1 square inch) Each Window mesh should have a circular port – hole of dia. 6 inches for use of weapon.
17. It should have mobile charging facility.
18. Driver's antecedents must be verified by the police and he should be personally introduced by the Vendor to the Branch Manager and Transport Manager along with his driving license, antecedents and latest police verification.
19. The vehicle with driver will be made available to the concerned Currency Administration Cell to be used daily by the Branch from **10.00 a.m. To 6.00 p.m.**
20. The Bank will also be within its right to use the vehicle beyond contracted working hours or on weekly off days/ holidays etc.
21. The owner of the vehicle(s) will arrange for the monthly / periodical servicing / maintenance, at his own cost, only on weekly off days / holidays.
22. The vehicle will be used for 2000 km. in a month, however, the Bank will have every right to use the vehicle beyond 2000 km. in a month.
23. Owner of vehicle will ensure serviceability of all security gadgets installed in cash van i.e., CCTV system with three month backup, locking and also arrange for annual inspection of the vehicle by Security Officer.
24. The monthly vehicle hiring charges of Rs.....+ GST are inclusive of the cost of the driver, ex-serviceman guard with gun, cost of fuel, oil, coolant, battery, INSURANCE, toll taxes tubeless, Tyre's and spare – parts etc. i.e. all inclusive. The vehicle will be used by the Bank upto 2000 Kms a month. Bank will have every right to use the vehicle beyond 2000 km at additional cost of **@ Rs 14 per Kms**. On all working extra hours **@ Rs.69 per hour** will be paid. Counting of kms will start when the vehicle reports to Bank and end when the Bank releases the vehicle for the day
25. All taxes levies, penalties, challans etc. by the law enforcing agencies or Govt. Agencies etc will be at owners cost.

26. The owner will have to make a standby arrangement for the vehicle and the driver, which can be verified at any time, by the Bank's functionaries.
27. The owner will have to provide to the Bank his / her / their KYC documents with Police report and PAN / TAN No. beside the duly verified copies under noted documents.:-
 - a) Police Verification Report(s) of the driver (s).
 - b) Registration of the vehicle (s).
 - c) Proof of residence of the driver(s).
 - d) Pollution Control Certificate(s) of vehicle.
 - e) Insurance of the vehicle(s) / driver(s).
 - f) Driving license of the driver(s).
 - g) Fitness certificate of the vehicle (Every Year).
28. The driver(s) will have to wear proper uniform, which will be provided by the owner.
29. The owner will be required to submit monthly bill by 3rd of succeeding month.
30. The monthly hiring charges will be paid by the Bank's after deduction of TDS / other Govt.levies / taxes at the prescribed rates on production of related invoice within 7 days.
31. The vehicle(s) to be hired will have under-mentioned provisions / modifications at owner cost.

- > Separate chamber for keeping cash boxes with two hooks for chaining the boxes.
- > Provision of light in the cash chamber.
- > Affixing of rolling shutter with looking provision to shut and lock the cash chamber.
 - > After the rolling shutter the van should have door (preferably double door) to shut and lock the cashchamber area (ensuring double security).
- > Cash cage compartment should have door and grill gate.
- > The entrance of the cage should be from the side of the van and rear should be completely closed.
- > One internal lock and 02 pad locks at the door of cash cabin.
 - > Emergency alarm system with duly concealed two switches – one with the driver and the other with the guard near the back seat.
- > Provision of A.C. (when required as in built A C vehicle).

32. Entries in Log Book(s) will have to be got authenticated on day-to-day basis, from the Branch Manager of the concerned Currency Administration Cell.
33. Bank may not be able to provide any overnight parking facility, Owner to arrange for the same at his own cost.
34. No increase in hiring charges will be considered within agreement period.
35. Vender shall deposit security Money of **Rs. 5% annual contract value** Demand Draft on a scheduled Bank only in favor of State Bank of India **payable at concerned Administrative office.**
36. The **Agreement will be initially for a period with 01 years**, with a clause that in case the Bank's notsatisfied with the services extended, it will have the right to terminate the contract by giving one month notice. In such a case, the tendered security Deposit Money will be forfeited, after the lapse of initial **one years** of agreement; it can be renewed further with mutual agreement for further as per minimum wages applicable at that time.

37. The vehicle are to be provided within 15 days of receiving the work order from the Bank, otherwise, the tender / order will be cancelled and security Deposit will stand forfeited.
38. GPS System has been installed by the vender and no extra payment for the GPS System shall be paid by the Bank.
39. Monthly Charges for one Vehicle (up to 2000 km).

3. INSTALLATION OF CCTV SYSTEM IN CASH VANS

Cash Vans must be provided with the CCTV system with GPS and 90 days recording facility and 04cameras.

Installation: CCTV system with GPS should be installed in the cash van in such a way that it providemaximum coverage and also ensure safety of the system. Following is a suggested layout:-

Cameras: Depending upon the size of the cash van, 4 CCTV cameras may be installed so as to coverthe following locations: -

- i. Inside cabin (where cash is stored) - 01
- ii. Rear of the vehicle - 01
- iii. Front of the vehicle – 01
- iv. Inside driver cabin(for visibility of persons who are sitting.-01

Digital Video Recording (DVR) & Monitor:- DVR should be so located inside the driver Cabin that it ishidden from the public view but at the same time there is convenience of Handling / viewing the screen by the cashier / guard.

Wiring: - All wire must be put in conduit pipes (preferably aluminum) fitted with the body of the vehicle.

Power Supply: - CCTV system functions on 12v DC. Therefore power supply to the System may beprovided from the vehicle itself.

Specification of CCTV System: - The CCTV System is very fast evolving equipment with a very highdegree of the obsolescence; hence, fixing the specifications would be detrimental to the Bank interests.

Color IR Dome / Bullet Cameras: - Within built self-illuminating LEDs with minimum of 20 mtrs range forouter cameras and 05 meters for inside camera.

- i. Minimum – 3 MP
- ii. Varifocal Lenses – 2.1 to 3.6 mm.
- iii. Minimum Light – 0.1 Lux.
- iv. 1/3 “Super HAD CCD (Sony).
- v. Auto Iris.

DVR: - Should have provision to fit in the Vehicle and following essential features:-

- i. All Channels D1 (CIF-2) playback and recording.
- ii. Compression H. 264 /MPEG4 (10 AVC).

- iii. Hard disk Minimum 4 TB – SATA 2 compliant.
- iv. Recording Mode–Real time, Manual, Scheduled Motion Detection, with Alarm for all modes.
- v. Minimum acceptable recording storage: 90 days.
- vi. FIFO (First in First Out) auto over write facility.
- vii. USB support – minimum 2 ports.
- viii. Hybrid Solution integrating Analogue with Digital Signal.
- ix. AVI content Playback, copy and print facility.
- x. Pre & Post Recording Facility.
- xi. Video Loss Message on Screen.
- xii. Date & Time Stamping.
- xiii. Language support: - English is MUST.
- xiv. Certification – FCC and UL/ CE.
- xv. Communication Ports – RS 485; RJ – 45.
- xvi. Vibration Proof and suitable for vehicle

mounting.Cables:-

- i) Video Cables: RG-6.
- ii) Power Cable: ISI marked.
- (d) Hooter for security purpose.
- (e) One first aid box with adequate first aid kit shall be fitted near driver's seat.
- (f) One ABC type (stored pressure) 2 kg fire extinguisher shall be provided near drover seat.

The specifications mentioned above are minimum expected as per approved by the Bank. It is advisable to review these specifications, periodically.

I have read and understood all the aforesaid terms and conditions (On 7 pages) and fully agree to abide by the same.

In witness where of both the parties have put their signatures on this legal agreement, on the day, month and year first over written.

FOR STATE BANK OF INDIA FOR _____

Authorized Signatory

Name:

Designation:

Date:

Witness-1

Authorized Signatory

Name:

Designation:

Date:

Witness-2